



## CHAIRS OF EXCELLENCE

### Chairs of Excellence – Purpose

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The Chairs of Excellence is designed as an incentive for faculty members to try new and innovative avenues to improve both their teaching as well as their students' learning environment.

### Eligibility & Criteria

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#### Who may apply?

- Only full-time faculty in the Chair's designated discipline may apply.
- Proposals must be approved by their department chair.

#### The committee reviews the proposals with the following priorities in mind:

- Professional development of the faculty member can be included as part of the stated goal as long as it pertains directly to a positive impact on student outcomes.
- Proposals must clearly state how the funds will be used to meet the stated goals.

### Proposal Requirements

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1. A 2-page proposal for a three-year project
2. Budget page which identifies how funds will be spent each of the three (3) academic years
3. CV
4. Application cover sheet

### Selection Committee

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- The selection committee is comprised of college administrators, SMCF Board members and administrators, and appropriate donors or other fund representatives.
- Finalists may be asked to explain their proposals in a 10-minute presentation to the selection committee.

### Progress Reports

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At the end of each academic year, awarded chairs are required to submit to the Foundation a progress report stating what goals were and were not achieved, and why.



SANTA MONICA COLLEGE  
FOUNDATION

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# APPLICATION COVER SHEET

**Deadline: Sunday, December 31, 2017**

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Applicant's name

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Department

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Email

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Phone

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Applicant's signature

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Date

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Department Chair's name *(please print)*

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Department Chair's signature

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Date

Send completed proposals to

**SMC Foundation**  
**ATTN: Chairs of Excellence**  
**Santa Monica College**  
**1900 Pico Blvd.**  
**Santa Monica, CA 90405**





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## CHAIRS OF EXCELLENCE

Name of applicant:

4. How will this enhance your professional development?

5. Other comments?