

SANTA MONICA COLLEGE
FOUNDATION

\$25,000 President's Circle Award for Innovation and Progress

Deadline: Friday, April 28, 2017

The President's Circle Award for Innovation and Progress from the Santa Monica College Foundation supports project proposals that will have a positive impact on the teaching and learning environment from all institutional, student support and administrative departments.

As such, the request must address one or both of the following goals:

1. to enhance the teaching and learning environment; and/or,
2. to improve institutional effectiveness in the delivery of instructional programming and/or student support services

Request for Proposals

The Santa Monica College Foundation is accepting requests from instructional, student support and auxiliary programs from across the Santa Monica College campus for funding to support innovative responses to an existing or emerging student, department, or institutional need. Each department/program may submit only one proposal, and the department lead/chair, as well as the appropriate vice president, must sign each application.

Award funds may be used for the following activities:

- Equipment/technology upgrades
- Professional development
- New program development (although the department must identify how it will continue the program beyond the award period)
- Time limited activities

Award funds cannot be used to support ongoing salary costs. Award funds may be used to provide extra contractual pay to faculty and hourly reimbursement for part-time classified staff, as well as to hire consultants. However, award funds cannot be used to cover the costs of full-time classified staff or full-time or part-time academic administrators.

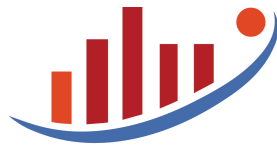
All grantees will be required to submit a final report noting project success, including any significant accomplishments, roadblocks and/or unexpected outcomes.

Please email proposals to:
foundation@smc.edu

Questions?

Please contact Harmony Ma at:

- 310-434-4215
- ma_harmony@smc.edu



SANTA MONICA COLLEGE
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\$25,000 President's Circle Award for Innovation and Progress Application

Your submitted application may not exceed 3 pages, in addition to your proposed budget. (A facsimile of this application maybe submitted in lieu of this form.) Finalists may be invited to meet with the selection committee to present their proposals in a 10-15 minute presentation.

Name of Program

Program Contact

Phone

Email

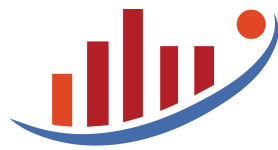
Amount Requested

(attach detailed budget, maximum \$25,000)

1. Provide a brief summary of this request (50 words or less):

2. What problems, needs, or issues does this project address?

3. What are your goals and outcomes for this project? How will these outcomes support one or both of the above-noted goals for this award?



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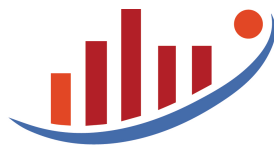
Name of Program

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4. Describe the specific activities that the department/program will use to address the identified needs and outcomes:

5. Provide a timeline for implementation, including key milestones to be accomplished:

6. How does this project complement or augment existing services?



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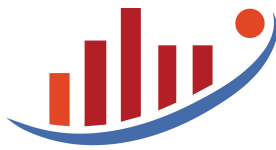
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7. Will this project require ongoing funding? If so, how will the department maintain the program when funding ends?

8. Will this request leverage other existing or pending sources of funding, if so, please specify?



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Signature page must accompany completed application.

Name of Program

Program Contact

Phone

Email

Grant Contact/Coordinator Signature

Date

Grant Contact/Coordinator Name

Department Chair Signature

Date

Department Chair Name

Vice President Signature

Date

Vice President Name